Dated: **9th August 2024**

RULES & REGULATIONS

OF THE

NEW ZEALAND JU-JITSU FEDERATION INC.

Rules amended 9 April 2005
Anti-Doping Policy added 23 January 2006
Anti-Doping Policy amended 26 May 2007
Regulations amended 19 May 2012
Rules and Regulations amended, and Anti-Match Fixing Policy added 4 January 2020
Rules and Regulations amended 9 August 2024

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RULES OF THE NEW ZEALAND JU-JITSU FEDERATION

1. DEFINITIONS AND INTERPRETATION

Definitions

1.1 In this Constitution, unless the context requires otherwise, the following words and phrases have the following meanings.

Act means the Incorporated Societies Act 2022, including any amendments, and any regulations made under that Act.
AGM or **Annual General Meeting** means a meeting of the Members of the NZJJF held once a year convened under this Constitution.
Application means an application for membership as set out in clause 4.1.
Bylaws means any bylaws, policies, regulations and codes of the NZJJF made under clause 16.1.
Casual Vacancy is a vacancy which arises on the Committee when a Committee Member does not serve their full term of office.
Chairman means the NZJJF Committee Member appointed as Chair of the NZJJF under this Constitution.
Club means a group of individuals with an interest in Ju-Jitsu that meets the requirement for membership set out in clause 4.6.
Club Register means the register of Clubs kept under this Constitution.
Coach means a teacher of sport martial arts
Committee means the NZJJF's governing body.
Committee Meeting means a meeting of the NZJJF Committee.
Committee Member means a member of the NZJJF Committee, including the Chair.
Constitution means this Constitution, including any amendments and any schedules to this Constitution.
Contact Details means a physical or an electronic address and a telephone number.
Contact Person means a person holding the position of contact person for the NZJJF being the person the Registrar of Incorporated Societies can contact when needed.
Diversity, **Equity** and **Inclusion** means ensuring fair and equitable opportunities are available to everyone to participate in sport and recreation irrespective of age, ability, ethnicity, gender, national origin, race, religion, sexual orientation, beliefs, or socio-economic status.
General Meeting means an AGM or SGM of the NZJJF.
Individual Member means an individual that meets the requirement for individual membership.
Instructor means a teacher of martial arts
Interests Register means the register of interest disclosures made by Officers kept under this Constitution.

Ju-Jitsu means any historical or modern Japanese-derived martial art consisting of weapons use, strikes, throws and takedowns, strangles and chokes, locking techniques and ground-fighting, or parts thereof, also known as jiu jitsu, ju jutsu, yawara, tai jitsu, torite, aiki jitsu, goshin jitsu, and can also include other modern related derivative styles such as, but not limited to, judo, aikido, krav maga, mixed martial arts, Brazilian jiu jitsu and hapkido.
Matter means:
(a) the NZJJF's performance of its activities or exercise of its powers; or
(b) an arrangement, an agreement or a contract made or entered (or proposed to be made or entered) into by the NZJJF.
Member means each person who for the time being is a member of the NZJJF and includes all categories of members of the NZJJF described in clause 4.3.
Member Register means the register of Members kept under this Constitution.
Officer means a Committee Member and any natural person occupying a position in the NZJJF that allows the person to exercise significant influence over the management or administration of the NZJJF.
Ordinary Resolution means a resolution passed by a majority of votes cast.
Organization means a collection of clubs of one Ju-Jitsu style or operating under one name
Purposes means the purposes of the NZJJF described in clause 3.1.
Referee means a sport ju-jitsu official
SGM or **Special General Meeting** means a meeting of the Members, other than an AGM, called for a specific purpose or purposes.
Special Resolution means a resolution passed by a 75% majority of votes cast.
Sport ju-jitsu means the sporting application of Ju-Jitsu skills according to a defined rule set such as, but not limited to, Brazilian jiu jitsu, mixed martial arts, free-style judo, pankration, free-fighting, submission grappling and wrestling.
Working Day has the meaning given to that term under the Legislation Act 2019 and excludes the day observed as the anniversary in the province where the registered office is located.

Interpretation

1.2 In these Rules:

a. Words referring to persons include firms, partnerships, companies, corporations or associations recognized by law and vice versa.
b. Words referring to the singular include the plural and vice versa.
c. Clause headings are for reference only.
d. Expressions referring to writing include references to words visibly represented, copied, or reproduced, including by email.
e. A reference to any legislation includes any secondary legislation, statutory regulations, rules, orders or instruments made or issued pursuant to that legislation and any amendment to, re-enactment of, or replacement of, that legislation.
f. All periods of time or notice exclude the days on which they are given.
g. Where this Constitution or any Bylaw of the NZJJF is inconsistent with a rule, regulation, bylaw or directive of any International Governing

Body, such as the Ju-Jitsu International Federation (JJIF), the rule, regulation, bylaw or directive of the international governing body prevails to the extent of the inconsistency, unless otherwise required by law.

h. Where the context permits, words importing one gender refer to the other gender.

2. NAME

2.1 The name of the Society is the “New Zealand Ju-Jitsu Federation Inc” (NZJJF).

2.2 The NZJJF is already, or intends after incorporation to be, registered as a charitable entity under the Charities Act 2005.

2.3 The NZJJF is the governing body in Aotearoa/New Zealand for all styles of “Ju-Jitsu”

2.4 The registered office of the NZJJF is appointed at a place in New Zealand/Aotearoa as the Committee decides at AGM.

2.5 The Contact Persons for the NZJJF are the AGM appointed positions of Chairman, Secretary and Director of Sport. The Committee must advise the Registrar of Incorporated Societies of any change to the Contact Person or that person’s Contact Details

3. PURPOSE and POWERS

Purpose

3.1 The charitable purposes of the NZJJF and any appointed sub-committee is;

a. for the administration and education of ju-jitsu, and for the administration of sport ju-jitsu, mainly as an amateur sport for the well-being, benefit and recreation of the general public in Aotearoa/New Zealand.
b. support and assist its Members and Clubs to deliver Ju-Jitsu throughout New Zealand/Aotearoa;
c. promote opportunities and facilities to enable, assist and enhance the participation, enjoyment and performance in Ju-Jitsu in NZJJF’s activities;
d. lead, promote and enable Diversity, Equity and Inclusion across the whole organization including governance of the NZJJF and participation in Ju-Jitsu;
e. promote, develop and co-ordinate Ju-Jitsu competitions and seminars;

f. publish and enforce the rules and policies of the NZJJF;
g. protect the integrity of Ju-Jitsu and the NZJJF by developing and enforcing standards of conduct, education, ethical behaviour and implementing good governance;
h. maintain membership of, and co-operate with all required international governing bodies for Ju-Jitsu, such as the JJIF.
i. be the national body in New Zealand/Aotearoa to promote, develop, foster and administer Ju-Jitsu for the health, well-being and benefit of the general public in New Zealand/Aotearoa;
j. develop, establish and promote the highest possible standards for operational procedures and competence in coaching Ju-Jitsu;
k. establish suitable qualifications and facilitate training for Coaches and Instructors of Ju-Jitsu;
l. provide a registration scheme for Clubs, Black Belts, Coaches and Instructors;
m. act as an advocate for its Members and for the Ju-Jitsu industry of New Zealand/Aotearoa;
n. work collaboratively and co-operatively with other bodies and organisations concerned with Martial Arts in New Zealand/Aotearoa.

Capacity and powers

3.2 The NZJJF has, both within and outside New Zealand, full capacity, rights, powers and privileges to carry on or undertake any activity, do any act, or enter into any transaction, subject to this Constitution, the Act, any other legislation, and the general law.

4. MEMBERSHIP

4.1 A person or entity consents to become a Member by:

a. submitting an application to the organization and/or paying an annual subscription fee as the NZJJF from time-to-time fixes in Annual General Meetings.

b. enrollment into an NZJJF education course, or an NZJJF public register, or attendance at an NZJJF sporting event or seminar, and paying such entrance/course fees as the NZJJF from time-to-time fixes in Committee Meetings.

c. by being elected as a Life Member, in recognition and appreciation of outstanding service by an individual to Ju-Jitsu, by a simple majority of the Members present at a General Meeting and whether as Honorary Life Members or on such terms as are from time to time to be fixed at the Annual General Meeting. A person consents to becoming a Life

Member on acceptance of their life membership. Life Members have such rights and benefits as determined by the NZJJF Committee.

d. No person may be presented as a candidate for election to the Committee without application in writing in the form prescribed by the Committee signed by the applicant and 2 financial Members being lodged in the hands of the Secretary at least 21 clear days before such General Meeting.

4.2 Every Member of the NZJJF is deemed to have notice of the Rules and Regulations of the NZJJF and will be bound by those documents as if the Member had been an original subscriber to them.

Clubs

4.3 In addition to the obligations as a Member under clause 4.1, each Club that is a Member will:

a. administer, promote, and develop Ju-Jitsu in the Club in accordance with the Purposes, this Constitution, any Bylaws and NZJJF policies.

b. maintain an updated register of members and, on request, provide NZJJF with full access to that register, in compliance with the privacy laws.

c. have in its member registration clauses stating that it is a condition of membership of the Club that its own individual members are also members of the NZJJF.

d. lead, promote and enable Diversity, Equity and Inclusion across the whole Club including governance of the Club and participation in Ju-Jitsu

e. act in good faith with loyalty to the NZJJF to ensure the maintenance and enhancement of the NZJJF and Ju-Jitsu, and its reputation, and to do so for the collective and mutual benefit of the Members and Ju-Jitsu.

f. if the Club is an Incorporated Society maintain registration as, an incorporated society under the Incorporated Societies Act and ensure its constitution is not inconsistent with this Constitution

Member rights and obligations

4.4 Members acknowledge and agree that:

a. they are bound by, and will comply with, this Constitution and the Bylaws, and to the extent they apply, the rules, procedures or policies of the NZJJF.

b. they are subject to the jurisdiction of the NZJJF;

c. they are entitled to all rights and entitlements granted by this Constitution or as determined by the Committee;

d. to receive, or continue to receive or exercise member rights, they must meet all the member requirements set out in this Constitution and the Bylaws or as otherwise set by the Committee, including payment of any membership or other fees within the required time period.

e. if they fail to comply with sub-clause (d) the Committee may terminate their membership;

f. they do not have any rights of ownership of, or the automatic right to use, the property of the NZJJF; and

g. they will promote the interests and purposes of the NZJJF and must not do anything to bring the NZJJF into disrepute

Member Register

4.5 The Commitee will ensure an up-to-date Member Register is kept and the register must include:

a. each Member's name;

b. each Member's gender, date of birth or age, and ethnicity;

c. each Member's Club details

d. each Members individual contact details or their Club contact details;

e. the date each person became a Member.

4.6 A Member must provide notice to the NZJJF of any change to their Contact Details. The Member Register will be updated as soon as practicable after the Board becomes aware of changes of the information recorded in the Member Register

5. TERMINATION OF MEMBERSHIP

5.1 Any Member of the NZJJF who fails in the observance of any law, rule, regulation, policy, bylaw or Code of Ethics of the NZJJF which for the time being Members are expected to observe, or whose character or business methods are considered by the Committee not to be in the best interests of the NZJJF or whose activities do not in the opinion of the Committee entitle that Member to continue to be a Member may be removed from the NZJJF by a resolution to that effect passed by a majority of at least 75 per cent of a Disciplinary Committee as may from time to time be provided by the NZJJF Committee.

5.2 Any Member wishing to resign from the NZJJF must give to the Secretary/ Treasurer not less than three months' prior written notice of that Member's intention to resign and must pay all fees, subscriptions or levies up to the date of expiry of such notice. The resignation may then be accepted by the Committee.

5.3 A Member ceases to be a Member;

a. if an individual on death, or if a body corporate on liquidation;

b. by giving notice to the Board of their resignation;

c. if their membership is terminated under clause 4.1(d) or 5.1;

d. if their membership is terminated following a dispute resolution process or such other process set out or referred to in this Constitution.

5.4 Any person ceasing to be a member of the NZJJF for any cause whatsoever nevertheless remains liable to the NZJJF for all subscriptions and other moneys which may have become due by such person prior to termination of such person's membership.

5.5 Any person ceasing to be a Member of the NZJJF must upon demand from a Member of the Committee return to the NZJJF any property of the NZJJF then in that person's possession or under that person's control. No such person after ceasing to be a Member must hold himself, herself or itself out as a Member of the NZJJF or use any trademark, tradename, logo or other mark of identification of the NZJJF, or disclose any confidential information relating to the NZJJF or to any other Member of the NZJJF.

6. ENTRANCE FEES; ANNUAL SUBSCRIPTIONS

6.1 The NZJJF in Annual General Meeting has the power to determine the amount of the entrance fee (if any) payable by any new Member of the NZJJF (which amount until so determined is nil) and the amount of the annual subscription payable by Members (including Life Members) of the NZJJF.

6.2 A Member is not entitled to vote or take advantage of membership in any way until such Member's subscription and / or arrears of subscription are paid.

7. OFFICERS

7.1 At the first meeting of the NZJJF and at every Annual General Meeting held thereafter the NZJJF must elect from the NZJJF's financial membership a Committee of a minimum of 5 Officers consisting of the following roles: a Chairman, a Secretary, a Treasurer (which office may also be held by the Secretary), a Director of Coaching, a Director of Sport, and any Committee Member needed to make up the remaining offices/positions, all of who will hold office until retirement or removal from office or election of successors to office.

7.2 No more than 2 members of any one Ju-Jitsu organization may be elected to the NZJJF Committee.

7.3 The NZJJF will always endeavor to take proactive steps to achieve gender equity and diversity within their committee. Gender equity means having close to equal proportions of self-identifying women and self-identifying men on the Committee. Diversity more generally means aiming for better representation and inclusivity across all dimensions of diversity, such as ethnicity, Māori whakapapa, LGBTQI+, age, culture, disability, background, and experience.

7.4 Every Committee Member must have their consent to be a Committee Member recorded at the AGM; and certify that they are not disqualified from being elected, appointed or holding office as a Committee Member by this Constitution or under section 47 of the Act or under the Charities Act 2005.

7.5 The NZJJF Committee or Director of Sport can appoint at any time a sub-committee as required to administer the aims of the NZJJF in the realms of sporting application of Ju-Jitsu or education of Ju-Jitsu.

7.4 The NZJJF Committee has power to appoint a financial Member to fill any casual vacancy on the NZJJF Committee, or a convened sub-committee until the next Annual General Meeting. Any Member so appointed must

retire at the next Annual General Meeting together with the rest of the Committee but all or any of the retiring Committee are eligible for re-election.

7.6 The NZJJF Committee has power to appoint, in its role as liaison with international or national bodies, external body representatives onto the NZJJF Committee, or any sub-committee until the next Annual General Meeting. Any external Member so appointed must retire at the next Annual General Meeting together with the rest of the Committee but are eligible for re-appointment.

7.7 The following persons are disqualified from being elected, appointed or holding office as a Committee Member.

a. A person who is disqualified from being elected, appointed or holding office as a Board Member under section 47 of Act or under section 36B of the Charities Act 2005.

b. A person who has been removed as a Member following a process under this Constitution or any Bylaw.

7.8 If any of the circumstances listed in clause 7.6**Error! Reference source not found.** occur to an existing Committee Member, that Committee Member is deemed to have vacated their office upon the relevant authority making an order or finding against the Committee Member of any of those circumstances.

7.9 The term of office for all Committee Members is one year, expiring at the end of the AGM. A Committee Member may be re-elected to the Committee at AGM.

8. DUTIES OF THE COMMITTEE

8.1 It is the duty of the Committee generally to conduct the affairs of the NZJJF, to keep usual and proper books of account properly posted up and other records of business of the NZJJF and to notify Members of intended meetings and the business to be transacted at those meetings and to prepare and submit to the Annual General Meeting an Annual report, balance sheet and statement of account for the preceding year. Meetings of the Committee may be convened by circular letter at such times and places as the Chairman (or in the case of the Chairman's absence, inability or refusal to act, the Secretary) appoints and three Members will be a quorum.

9. ADDITIONAL POWERS OF THE COMMITTEE

9.1 In addition to any power conferred by the Rules the Committee has the following powers and authorities:

a. To co-operate with all interested parties in public relations in promotion of the objects as set forth in the Schedule to these Rules of the NZJJF.

b. To enter into any arrangement with any institution or organization which has objects similar to those objects as set forth in the Schedule to these Rules of the NZJJF.

c. To solicit donations, gifts, and bequests to the NZJJF for promotion of the objects as set forth in the Schedule to these Rules of the NZJJF.

d. To expend any money in pursuance of and incidental to any of the objects as set forth in the Schedule to these Rules of the NZJJF.

e. To purchase, lease or otherwise acquire property and to sell, lease or otherwise dispose of property.

f. To recommend the printing of publications and their issue to Members of the NZJJF and others.

g. To do all things as are incidental or conductive to the attainment of the above powers and authorities or any of them.

10. GENERAL MEETINGS

10.1 Annual General Meeting

The NZJJF must hold an Annual General Meeting once every calendar year at and on such a date (not being more than 15 months after the holding of the last previous Annual General Meeting, or 6 months after the balance date) such time and place as may be decided upon at the previous Annual General Meeting or if no such time and place for such meeting has been fixed then at such time and place as the Committee determines. The meeting must be called for the following purposes:

a. To receive from the Committee a report, balance sheet and statement of account for the preceding year.

b. To elect the Committee for the ensuing year and to appoint an accountant if required.

c. To fix the annual membership subscriptions and entrance fee (if any) for the ensuing year.

d. To decide on any resolution which must have been duly submitted to the Secretary not less than 21 days prior to the date of such meeting.

10.2 The Members must be given at least 2 weeks' notice of the AGM. Notice to Members of an AGM may be given by posting on the NZJJF website and on NZJJF social media, and by creating an event on Social Media containing a Cloud-based video communications platform link.

10.3 **Special General Meeting**

The Chairman, or in the Chairman's absence or inability, any other Member of the Committee, may at any time for any special purpose call a Special General Meeting and the Chairman must do so forthwith upon the requisition in writing of any three Members stating the purposes for which the meeting is required. Two clear days of notice must be given of any such Special General Meeting on NZJJF social media, and by creating an event on Social Media containing a Cloud-based video communications platform link.

An SGM may only consider and deal with the business specified in the request for the SGM

10.4 **Procedure at General Meetings**

a. At all General Meetings the Chairman, and in the Chairman's absence any other duly elected Chairman, must take the chair and every financial Member is entitled on every motion 1 vote exercised in person, by proxy or in writing. In the case of an inequality of votes the Chairman has a casting as well as a deliberate vote. The mode of voting on all questions other than elections is by voices or if the Chairman or any three Members so require, a show of hands. On all elections, voting is by secret ballot for which purpose no less than three scrutineers are to be appointed at the meeting.

b. At all General Meetings five financial Members constitute a quorum.

c. Full minutes must be kept of all General Meetings

d. Where a member appoints a proxy, notice of the proxy signed by the Member must be received by the Chair prior to the start of the General Meeting. The form of the proxy is:

I [insert name] of [insert address] being a member of the NZJJF appoint [insert name of proxy] as my proxy to speak [and vote] for me at the General Meeting to be held on [insert date] and at any adjournment of that General Meeting. I direct my proxy to vote in the following manner [insert resolutions and whether the proxy is to vote for or against].

10.5 **Notice of business**

Two clear days before a Special General Meeting and 14 clear days before the Annual General Meeting a notice must be given of the date, place and time for and of the business to be transacted at that meeting together with a copy of the report and balance sheet in the case of the Annual General Meeting. The notice must be sent to every Member and no business other than that of which notice has so been given can be brought forward at such meeting.

11. SERVICE OF NOTICES

11.1 Every notice required to be given to the Members or any of them is deemed to have been duly delivered if posted to the Member in a prepaid letter addressed to the Member at the Member's last known place of business, club/dojo or residential address or by e-mail.

12. COMMITTEE MEETINGS

12.1 Committee Meetings may be called at any time by the Chairman, who acts as Chair, or by two committee members, but generally the Committee meets quarterly by electronic communication due to members dissemination throughout Aotearoa/New Zealand.

12.2 Except to the extent specified in the Act or this Constitution, the Board may regulate its own procedure.

12.3 The quorum for a Committee Meeting is by involvement of 3 Committee Members.

12.4 When voting each committee member has 1 vote. Voting is by voice, a show of hands or by electronic means.

12.5 The Chairman has a casting vote if there is an equality of votes.

13. COMMON SEAL

13.1 The NZJJF common seal (Hanko) and NZJJF Chairman's seal (Hanko) is to remain in the custody of the Secretary or such other person as may be

nominated by the Committee. The use of the seal (either electronic or stamp) can be authorized only by resolution of the Committee for its application to official NZJJF documents, such as Certificates of Grade, Outstanding Service Awards etc.


NZJJF Hanko


Chairman Hanko

13.2 Every application of the seal must be recorded in a register kept for that purpose and a copy of every document to which the seal has been affixed must be kept together.

14. CONTROL AND INVESTMENT OF FUNDS

14.1 The funds of the NZJJF are to be devoted solely to the furtherance of the objects of the NZJJF as set out in these Rules and are to be under the control of the Committee.

13.2 All monies received by or on behalf of the NZJJF must forthwith be paid to the credit of the NZJJF in an account with such bank as is from time to time fixed by the NZJJF. All cheques or withdrawal slips drawn on the account must be signed by the Secretary or one other Committee Member. The NZJJF may from time to time invest and re-invest in such securities and upon such terms as it sees fit the whole or any part of its funds which are not required for the immediate business of the NZJJF.

15. APPLICATIONS OF PROFITS

15.1 As a not-for-profit organisation, the officers and members may not receive any distributions of profit or income from it. This does not prevent officers or members:

a. receiving reimbursement of actual and reasonable expenses incurred, or;

b. entering into any transactions with the organisation for goods or services supplied to or from them, which are at arm's length, relative to what would occur between unrelated parties.

15.2 Provided no officer or member is allowed to influence any such decision made by the organisation in respect of payments or transactions between it and them, their direct family or any associated entity.

16. BORROWING POWERS

16.1 In addition to the other powers vested in it the NZJJF has the power to borrow or raise money from time to time by the issue of debentures, bonds, mortgages and any other security, founded or based on all or any of the property and/or rights of the NZJJF or without any such security and upon such terms as to priority and otherwise as the NZJJF thinks fit. The powers of borrowing or raising money cannot be exercised except pursuant to a resolution of the NZJJF passed in General Meeting.

17. ACCOUNTANT

17.1 The books of the NZJJF must be prepared annually using financial accounting software and reviewed by an accountant appointed at the Annual General Meeting of the NZJJF.

17.2 Such accountant cannot hold any other office in the NZJJF and is to receive such fee as may be fixed from time to time by the Committee. If a vacancy occurs in the office of accountant during any year the Committee is to appoint an accountant to hold office until the next Annual General Meeting.

18. REGISTERED OFFICE

18.1 The registered office of the NZJJF is to be at such place as the NZJJF from time to time determines in General Meeting. Due notice of any change of office is to be given to the Registrar of Incorporated Societies.

18. REGULATIONS

18.1 The NZJJF may from time to time by resolution in General Meeting make, amend or cancel regulations not inconsistent with these Rules governing procedure at its meetings and conduct of its activities in pursuance of its activities.

18.2 The NZJJF has the power to make, alter or cancel regulations not inconsistent with these Rules for the conduct and behaviour of Members or any other matter related to the affairs of the Society. Regulations take effect and become binding on all Members 14 days after notice of the regulations has been given by circular to all Members of the NZJJF, unless within that time a written notice of objection is signed by 3 Members is received by the Secretary. In that case such notice is deemed

to be a requisition for the purpose of convening a Special General Meeting pursuant to clause 10.2.

19. ALTERATION OF THE RULES

19.1 a) No addition to or alteration or recession of the Rules shall be approved if it affects the non-profit aims, personal benefit or winding up clause.

b) The provisions and effect of this clause shall not be removed from this document or these Rules and shall be included and implied into any document replacing this document or Rules.

20. WINDING UP AND DISPOSITION OF SURPLUS ASSETS

20.1 If upon winding up on dissolution of the organization there remains after the satisfaction of all its debts and liabilities any property whatsoever the same shall not be paid to or distributed amongst the Members of the NZJJF but shall be given or transferred to some other organization or body having objects similar to the objects of the NZJJF or to some other charitable organization or purpose within New Zealand.

21. CONFIDENTIALITY

21.1 All information in any way relating to the affairs of the NZJJF or of any Member of the NZJJF which is received by a Member is to be treated as secret and confidential. This obligation of secrecy and confidence continues indefinitely notwithstanding the termination of such Member's membership of the NZJJF.

22. INDEMNITY

22.1 No action in law or other claim may be taken by Members or their executors or administrators against any other Member of the NZJJF or Committee or officer in pursuance of the provisions of these Rules notwithstanding any irregularity or informality occurring in or about the doing or omitting or suffering of any act, matter or thing. No member of the Committee is liable for any loss or expenses of the NZJJF or any Member unless it occurs as a result of willful default.

23. LIABILITY OF MEMBERS

23.1 No Member is under any liability in respect of contract, debit or other obligation made or incurred by the NZJJF.

SCHEDULE OF OBJECTS

1) The object of the NZJJF is the fostering, development and promotion of recreation and sport ju-jitsu in New Zealand.

2) Ju-jitsu is administered by the NZJJF with the following Regulations:

   a. Members gathered by the NZJJF consist of registered members of martial art Clubs and Instructors, Competitors, Coaches and Referees.

   b. NZJJF may be used by Members to promote such mutually beneficial activities as seminars, coaching clinics, camps, social events and tournaments as approved by the NZJJF Committee, and to provide selection and training for elite athletes and referees.

   c. Neither NZJJF or any Club or Organisation may have control over the syllabus of any other Club or Organization.

   d. The NZJJF may not be used to influence the grade, promotion or progression of any Member within that Member's Club or Organization.

   e. Not withstanding 2) d. NZJJF may, upon request from an Instructor or Club, advise on grading of that Club's members.

   f. Not withstanding 2) d. and pursuant to 2) e. the Committee may appoint a panel of examiners on request from an Instructor or Club.

   g. The NZJJF may not select Competitors, Coaches or Referees for national teams or honours on any basis other than competitor, coach or referee performance

REGULATIONS OF THE NEW ZEALAND JU-JITSU FEDERATION

1 CODE OF ETHICS

1.1 DEFINITIONS

In these Code of Ethics:

a. Words referring to Members include chief instructors, instructors, clubs, organisations and corporations;

b. Where the context permits, words referring to the singular also refer to the plural and vice versa and words importing one gender refer to the other gender.

c. Words referring to Ju-Jitsu include all formats of Ju-Jitsu, both sport and non-sport Ju-Jitsu.

i Non-sport Ju-Jitsu - any historical or modern Japanese-derived martial art consisting of weapons use, strikes, throws and takedowns, strangles and chokes, locking techniques and ground-fighting, or parts thereof, also known as jiu jitsu, ju jutsu, yawara, tai jitsu, torite, aiki jitsu, goshin jitsu, and can also include other modern related derivative styles such as, but not limited to, judo, aikido, krav maga, mixed martial arts, brazilian jiu jitsu and hapkido.

ii Sport ju-jitsu is the sporting application of Ju-Jitsu skills according to a defined rule set such as, but not limited to, brazilan jiu jitsu, mixed martial arts, free-style judo, pankration, free-fighting, submission grappling and wrestling

1.2 PRINCIPLES

The NZJJF Code of Ethics is based on three fundamental principles that express the basic ideals of ethical behaviour and conduct. All members must abide by these fundamental principles at all times.

INTEGRITY

Integrity is the strict adherence to sound moral and ethical principles. It means being honest, truthful, fair and trustworthy.

I will;

- Be honest and fair-minded.
- Act in a way that strengthens people's trust in me and in the practice of jujitsu.

COMPETENCE

Competence is the ability to act effectively. It means having the right amount of knowledge, skill, experience and commitment to act safely and proficiently.

I will;

- Know my limits and work within them.

- Not claim to be more than I am.
- Continually seek to improve my knowledge, skill and behaviour.

FAIR PLAY

Fair play is about friendship, respect for others, playing within the rules and always participating with the right spirit. Fair play is not just a way of behaving; it is a way of thinking. It incorporates issues concerned with sportsmanship and the elimination of cheating, doping, violence, inequality, excessive commercialization, exploitation and corruption.

I will

- Respect others, regardless of age, gender, race or religion.
- Respect the rules and practices by which ju-jitsu is run.
- Respect officials and their decisions.
- Respect quality performance and practice fair play in all that I do.

1.3 The NZJJF Committee shall conduct a brief annual review of the Code of Ethics to ensure obsolete provisions are removed and new initiatives that arise are adequately addressed.

2. DISCIPLINARY PROCEDURES

2.1 All Members of the New Zealand Ju-Jitsu Federation shall conduct themselves in accordance with the Rules and Regulations of the NZJJF, and be bound by its Code of Ethics, Child Protection Policy, Concussion Policy, Anti-Doping Policy, Equal Opportunities and Antidiscrimination Policy and Anti-Match Fixing and Sport Betting Policy.

2.2 Members are obliged to bring a breach of the Rules, Regulations or Code of Ethics to the attention of a Committee Member of the NZJJF or any appointed sub-committee.

2.3 Any Member reporting such matters must do so in good faith in accordance with the Protected Disclosure Policy; any malicious, spurious or vexatious reports may be considered in breach of the Code of Ethics and be, in turn, considered for disciplinary action.

2.4 Any Member alleged to have contravened any provision of the NZJJF Rules or Regulations shall be given written notice of the complaint and have the right to a hearing in front of a Disciplinary Committee appointed by the NZJJF Committee in accordance with such policies as are from time to time established by the NZJJF.

2.4 Members shall accept any Disciplinary Committee appointed by the NZJJF Committee to make decisions, adjudicate and recommend

disciplinary action in any matters of contravention of such Rules, Regulations or Code of Ethics.

2.5 Upon completion of the disciplinary process, the judgment of the NZJJF Committee is deemed final and Members must abide by abide by that decision.

2.6 **Disciplinary Hearings**

a) Complaint received by Committee Member of NZJJF, is forwarded to the NZJJF Chairman.

b) NZJJF Committee appoints a Disciplinary Committee of five Members

c) Disciplinary Committee considers complaint.

i) If Disciplinary Committee refutes the complaint, the complainant has the right of appeal.
ii) If Disciplinary Committee upholds the complaint written notice of the complaint must be made to the Member in question along with details of a disciplinary hearing.

d) The Member may respond in person or in writing, and with or without council, giving reasons for their actions.

e) Complainant allowed to review the Member's defence.

f) If disciplinary action is to continue, the Disciplinary Committee must consider the case and make a recommendation to the NZJJF Committee.

i) No action is warranted.
ii) A pro-active solution is sought through counseling, re-training or re-education.
iii) Member may be censured, suspended or be removed from NZJJF pursuant to Rule 5.1.

g) NZJJF Committee advises both parties of recommendation. Both have 30 days to appeal the recommendation.

h) If appealed, NZJJF Committee appoints a new Disciplinary Committee to review the Member's defence, the complainant's response and to make a recommendation to the NZJJF Committee in the manner above: f) i-iii.

i) NZJJF Committee passes judgment on the case.
   i) Should the recommendation of the second Disciplinary Committee be similar to that of the first, the NZJJF Committee passes a judgment to effect.
   ii) Should the second recommendation be at great variance to the first, a meeting of all ten Disciplinary Committee Members is called in the presence of the NZJJF Chairman and with the Chairman a majority solution is found.

j) The judgment of the NZJJF is delivered in writing to the Member and to the complainant and is deemed final.

2.7 **Re-instatement**

Any person being removed from the NZJJF as a result of disciplinary hearings may only be re-instated after special consideration by the NZJJF Committee in consultation with any parties previously affected by that past Member, and with special terms as may be set for that person by the NZJJF Committee.

3. INSTRUCTOR / COACH QUALIFICATION

3.1 All Instructors /Coaches must teach in accordance with the NZJJF Code of Ethics.

3.2 The NZJJF certifies 4 levels of Instructor / Coach (hereafter "Instructor"):

i) Assistant Instructor (C1): An NZJJF Member who has passed the NZJJF C1 course; is over 16; and who is currently actively learning ju-jitsu, and coaches under the guidance of a Club Instructor.

ii) Club Instructor (C2): An NZJJF Member who has either a) passed the NZJJF C2 course, or b) completed Coaching NZ Level I or equivalent; is over 16; has at least four years ju-jitsu experience; Ideally, they will hold at least a brown belt in Ju-Jitsu or equivalent martial art grade, has a current first aid qualification; and has a clean convictions record.

iii) Advanced Instructor (C3): An NZJJF Member who has either a) passed the NZJJF C3 course, or b) completed Coaching NZ Level II or equivalent; is over 18 years of age and have been practicing ju-jitsu for a minimum of six years, and coaching as a C2 level coach for two years. Ideally, they will hold at least a black belt grade in Ju-Jitsu, or equivalent martial art grade; has a current first aid qualification; and has a clean convictions record.

iv) Expert Instructor (C4): An NZJJF Member who has passed the NZJJF C4 Course, is over 18 years of age and have been practicing ju-jitsu for a minimum of eight years and coaching as a C3 level coach for two years. Ideally, they will hold at least a black belt grade in Ju-Jitsu, or equivalent martial art grade; has a current first aid qualification; and has a clean convictions record.

3.3 An Instructor / Coach should always be present to supervise students (in accordance with the NZJJF Health and Safety Guidelines) in a training session, seminar or other martial art activity for which they would be deemed to be responsible. As such the Instructor / Coach should be in touch with activities by sight and sound and be in a position to intervene if necessary.

4. USE OF NZJJF DEVICES

4.1 Use of NZJJF devices and symbols, in any format, is only to be approved by the NZJJF Committee for:

a) Current Members
b) Member Instructor / Coaches
c) Certified Instructors / Coaches
d) Sporting representatives, past and present

4.2 The unauthorized use of NZJJF devices will be subject to disciplinary procedures.

NZJJF ANTI-DOPING POLICY

1. Statement of Position

1.1 NZJJF as the recognised governing body of ju-jitsu in New Zealand:

- Condemns the use of Prohibited Substances and Prohibited Methods in sport;
- Seeks to protect the health and welfare of Athletes by removing the use of potentially dangerous Prohibited Substances and Prohibited Methods from sport;
- Seeks to ensure that Athletes are able to compete in fair and equitable sporting events; and
- Recognises that Doping is fundamentally contrary to the spirit of sport.

2. Purpose

2.1 The purpose of this Policy is to:

2.1.1 Protect the Athletes' fundamental right to participate in doping-free sport and thus promote health, fairness and equality for Athletes worldwide;

2.1.2 Ensure harmonised, coordinated and effective anti-doping programmes (including enforcement) at the international and national level in the sport of ju-jitsu; and

2.1.3 Achieve compliance with the New Zealand Sports Anti-Doping Act 2006 (the Act).

3. Application

3.1 This Policy applies to:

3.1.1 All Athletes who are within the jurisdiction of NZJJF or NZJJF Member Organisations;

3.1.2 All Athlete Support Personnel within the jurisdiction of NZJJF or NZJJF Member Organisations; and

3.1.3 All other persons who have acknowledged in writing that they are bound by this Policy or who are otherwise bound.

4. Execution

4.1. The Sports Anti-Doping Rules made by Drug Free Sport New Zealand (DFS) under the provisions of the Sports Anti-Doping Act 2006, as amended from time to time, are the Anti-Doping Rules of NZJJF.

4.2 In accordance with 18.2 of the NZJJF Rules, NZJJF adopts this Policy with effect from the 26th day of May 2007.

NZJJF ANTI-MATCH-FIXING & SPORT BETTING POLICY

1. Statement of Position

1.1 NZJJF as the recognised governing body of ju-jitsu in New Zealand:

- Condemns any action to influence the overall result, or any part of, a sports Match, game, race or Event for financial or other benefit; rather than solely for genuine medical or Sporting Tactical Reasons;

- Is committed to maintaining the fundamental character of sporting competition as an honest test of skill and ability and to prevent Match-Fixing from undermining the integrity of Ju-jitsu.

- Seeks to ensure that Athletes are able to compete in fair and equitable sporting events; and

- Recognises that Match-fixing is fundamentally contrary to the spirit of sport.

2. Purpose

2.1 The purpose of this Policy is to:

2.1.1 To protect and maintain the integrity of Ju-jitsu

2.1.2 To protect Ju-jitsu against any efforts to improperly influence the result, or any aspect, of any Match or Event

2.1.3 To establish uniform rules and a consistent scheme of enforcement and penalties

2.1.4 To capture Match-Fixing as an offence

2.1.5 Not to capture as an offence a situation where an athlete or team deliberately loses, underperforms or plays in a manner which the athlete or team intends will help obtain a more favourable sports outcome, for example, a more favourable draw in a competition. This type of activity may or could be prohibited by the NSO's other rules for their sport but is not intended to be captured in this Policy.

2.1.6 Ensure harmonised, coordinated and effective anti-doping programmes (including enforcement) at the international and national level in the sport of ju-jitsu; and

3. Application

3.1 This Policy applies to:

3.1.1 All Athletes who are within the jurisdiction of NZJJF or NZJJF Member Organisations;

3.1.2 All Athlete Support Personnel within the jurisdiction of NZJJF or NZJJF Member Organisations; and

3.1.3 All other persons who have acknowledged in writing that they are bound by this Policy or who are otherwise bound.

4. Execution

4.1. The Sport NZ's model NSO Anti-Match-Fixing and Sports Betting Policy, as amended from time to time, is the Anti-Match-Fixing and Sports Betting Policy of the NZJJF.

4.2 In accordance with 18.2 of the NZJJF Rules, NZJJF adopts this Policy with effect from the 4th day of January 2020.